

Trojans Unite PTO Meeting

August 16, 2018 6:30PM

Attendees: Carrie Steele, Katie Boatright, Ashley Bowers, Sarah Stiemsma, Sabrina Kurka, Sara Sheetz, Mary Muntz, Rachel Meyers, Samantha Adam, Mrs. Jones and Mr. Eeling

Agenda

Katie brought the meeting to order at 6:40pm.

❖ Nominations for Board Members

- Ashley posted a nomination form on Facebook several weeks before our meeting. She also sent this around to people in attendance to get further nominations.
- Nominations included
 - Presidents: Katie Boatright and Kristin Miller
 - Vice-President- Ashley Bowers
 - Treasurer- Sarah Stiemsma
 - Secretary- Carrie Steele

❖ Treasurer Report

- Sarah reported the PTO currently has \$19,850.00 in the account.
- PTO bought a square to help when people want to pay with Credit or Debit Card
- “Say Yes to Recess” account balance will be reported next meeting as there are currently purchases pending which will alter the current balance.
 - Swings have been bought for both schools
 - Mr. Eeling has ordered the shed, but is not sure when it will be delivered
- Sarah sent around a proposed budget for this year; however there are a few things she is still checking on. Therefore the budget will be presented at the next meeting for approval.
 - She has asked the Principals to check with counselors to see what we would need to budget for this year’s PBIS program. Both Principals request that new and bigger signs be made for both schools with the Trojan Traits on them.

❖ Brain Pop Jr

- The Principals were asked to please check with the teachers on usage of this program. Last year we bought this for both schools, but if only a few teachers are using this we may want to just buy it for the teachers that use it vs everyone. They will check with the teachers and get back to us.

❖ Teacher’s Signs

- Sabrina was able to paint 20 more pencils for the new teachers. Ashley will work on cutting out the vinyl lettering and put them on the pencils. Once this is completed we will meet at the schools and put up the new ones.

❖ Bathroom Signs

- Rachel Meyers indicated the 2nd grade teachers have talked about putting vinyl signs on the bathroom doors. This is a new thing schools are doing. She asked if the PTO was interested in helping/doing this. The group discussed that we are willing to help with this.
 - Rachel will look up different sayings and send them to Ashley. She will also get the door measurements.

- Ashley will enter the saying with different font, color, and sizes into the program and send this to Sara Sheetz.
- Sara will print them and once this has been completed she will contact everyone to come in to get them cut out and put up at the schools.
- It was decided to do all the bathrooms at Pence this year. Mr. Eeling stated that next summer they will be repainting the school and that we may want to wait to do Washington until this has been done.

❖ **Fall Fundraiser**

- We had someone look into different fundraising options this summer and had several great options. She will not be able to continue in this role and Carrie Steele has taken over as Fundraiser chair and will make some contacts and report back with an update the next meeting.

❖ **Open House**

- Washington Thursday August 30, 2018 from 4:30pm-6:00pm
 - Mary Muntz and Ashley Bowers will man the booth at Washington
- Pence Thursday August 30, 2018 from 4:30pm-6:00pm
 - Sarah Stiemsma and Sara Sheetz will man the booth at Pence
- Ashley Bowers will work with the Principals to update the parent information sheet that is handed out each year at open house. We will also give away blow pops to the kids.

❖ **Color Run September 15, 2018 3:00 at Jefferson County Health Center**

- Agri-Plastics will donate sunglasses
- Katie is checking with Farm Bureau to see if they will donate bandanas
- We have 25 people signed up as of today
- Katie, Sarah and Ashley took fliers around town today and several people at the meeting took some to put up and hand out.
- Pilot Grove bank will be sponsoring a bouncy house for the event and Sara has lined this up.
- Ashley will check with the hospital to see if they would have the train available during the event.
- Sara will also be making the shirts for this event. We are still looking for sponsors for the shirts. Mary Muntz checked with her husband and he is willing to be a sponsor. Samantha Adam also stated her husband would be willing to sponsor shirts.

❖ **Spirit Wear**

- Ashley sent out a survey asked if people would like school specific clothing or general Fairfield clothing. The response was split between them. We will work with Sara Sheetz and maybe make both options available. They will work on designs and later this fall bring a proposal to the group.
- We may consider doing all of this online, but more discussion will be held later on this.

❖ **Board Elections**

- The board was hoping to have 2 people for each position, but not enough nominations received. The board was approved as the following:
 - Co-Presidents: Katie Boatright and Kristin Miller
 - Vice-President- Ashley Bowers
 - Treasurer- Sarah Stiemsma
 - Secretary- Carrie Steele

❖ **Set dates and times for meetings**

- The group discussed having meetings the 1st Monday of each month 6:30-8:00 at the ACT building.
- September meeting will be held Thursday September 6th 6:30-8:00 ACT building
- Katie will contact ACT building to reserve these dates.

❖ **Principal's items:**

➤ **Washington- Mr. Eeling**

- The air is in at the school, classrooms are being put back together.
- There will be changes to drop off and pick up and some additional parking. More information on this will be coming out at open house in the Parent Information Sheet.
- They have a new Kitchen and all food will be made at Washington, vs sent from the other school.
- Preschool will be eating in the gym this year, which is a change from last year.
- Jefferson County Extension will have afterschool program 1 day per week.

➤ **Pence- Mrs. Jones**

- There will be bigger changes to drop off and pick up and more information will be going out on this. They are also making a video that covers the changes.
- PBIS will be a bit different this year at Pence. They will be doing things more like Washington.
- All of the folders and calendars were delivered to Pence. Sarah, Ashley and Katie can sort them for each school and classroom.
- She asked if we had plans for the Box Top School Bus. We do not use this due to it being so large and it can be removed from the school.

❖ **Committee's- this was tabled until next meeting**

- Box Tops
- Carnival- Saturday March 2, 2019 1:00-4:00
- Classroom Parents
- Fun Nights
- Fundraiser
- Grants
- Holiday Shoppe
- Teacher Appreciation
- Playground

The meeting adjourned at 8:30pm

Next Meeting: Thursday, September 6th at 6:30 @ ACT Building